PROMISE
TRAINING & CONSULTANCY

THE FUTURE MANAGERS

Improve ability in critical management areas to become a modern management pioneer

AN ULTIMATE PROGRAM

PROGRAMME OVERVIEW

This course explores how managers get work done. Often, they must lead others who have more functional knowledge than them, integrate those different perspectives into a comprehensive action plan, and hold others accountable for implementation while maintaining responsibility for the success of the enterprise. When the general manager is leading an effort to execute strategies that require staff members to think and act in new ways, the challenge becomes even greater.

LEARNING OBJECTIVES

This programme is tailor-made to meet the demands of workplace challenges and career growth. You'll learn how to:

- Manage proactively and control change while maintaining consistent performance
- Engage with senior management & handle stakeholder conversations
- Craft more effective managerial processes, conflict handling, and counter-productive behaviors
- Acquire and practice skills in coaching, negotiation, decision-making, and decision communication
- Get an honest assessment of your style and concrete steps for improvement
- Get work done more efficiently.
- Build commitment among your team members and stakeholders
- Demonstrate the right mindset
- Improve ability in critical management areas, including performance appraisals, time management, interviewing, and selection techniques

WHO SHOULD ATTEND?

A program on design that focuses on people

This course is tailor-made for executives who expect to be managers soon or who have recently assumed such a position. Also, those who have achieved success heading a function or activity and those who wish to broaden their understanding of the total enterprise.

- This programme is available in the physical and online format.
- The duration of the physical format is for 5 days
- Online format consists of eight sessions of 1.5 hours each, plus 15-30 minutes for Q & A and group work, over eight days.

TRAINING METHODOLOGY

This efficient and results-oriented program is designed based on blended, adult learning concepts. It will stimulate your thinking and challenge you to ensure complete individual involvement and participation. The key focus is on practical skills and tangible outcomes all through. The content will involve an innovative and engaging blend of activities so that participants can directly apply it to their current performance and their future success.

Pre & Post course assessments will be used to measure the effectiveness of this training and measure the skill and ability of participants.

COURSE OUTLINE

Module 1: Introduction to the Programme

- How we will work together virtually
- Insight into the mindset and management behaviors required today
- Demonstrating a positive inner attitude every day
- Management by example

Module 2: Behaviour

- How perceptions influence our behavior
- Define concrete objectives and demonstrate commitment to results
- Delegation and motivating others
- Develop your personal reputation by understanding what your stakeholders want and when

Module 3: The Art and Science of Management

- Introduction to the skills and strategic thinking that are essential for success as a cross-functional executive - motivating, leading, influencing, etc.
- Working with stakeholders of different perspectives/diversity
- Key managerial disciplines of finance, strategy, decision-making, and cross-cultural management
- Develop the ability to bring together the right people in the right environment with the right guidelines to do the right task

Module 4: Managing People (Performance and Behaviour)

- The principles of human management
- Use your influence by open questions and active listening
- Communicating decisions, reprimanding and saying “no”
- Handling appraisals and giving feedback in appraisals etc.

COURSE OUTLINE

Module 5: Skills Building and Personal Development

- The key concepts, vocabulary and analytical tools essential for successful managers
- Applying the core competencies of strategy implementation, business acumen. teamworking and customer service
- Cutting-edge insights into the digital revolution that is drastically changing the global competitive landscape
- Through discussion of cases/personal examples we explore leadership and decision communication processes

Module 6: Etiquette & Ways of Working

- Understand your company's Code of Conduct & Ethics and ways of working
- What are (and are not) my responsibilities and duties?
- The different roles of leader and manager
- Align vision with strategies and objectives using the balanced scorecard

Module 7: Customer Service

- Creating a customer service culture
- Problem-solving and building stakeholder trust.
- Using time effectively
- Action Planning

Wish to explore the schedules and register?

Check out

CONTACT US

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